

BOULDER ARTS & CRAFTS, A Cooperative Gallery Since 1971, is owned and operated by 40+ Members. This Consignment Program began in 1987 to broaden the variety of artwork found in the gallery.

THE CONSIGNMENT PROGRAM

To facilitate the goals of this program, a panel of member artists (the review committee) meets monthly to view new work and evaluate current consignment accounts. Once invited to participate in the program, all consignees are represented for a minimum of six months. Terms are **50%-50%** and paychecks are generated at the beginning of each month for the previous month's sales. Consignees are expected to replace work as it sells, maintaining the style and standard of craftsmanship originally submitted for review. Thirty days notice is required by either the consignee or Boulder Arts & Crafts to terminate an existing consignment agreement.

WHAT THE REVIEW COMMITTEE IS LOOKING FOR

- We only accept handmade American crafts of high quality craftsmanship and unique design suitable for display in a dense retail environment.
- We are attracted to contemporary artwork that does not duplicate or closely resemble work currently represented in the gallery.
- We also like to see a cohesive body of work that can be effectively displayed, given the gallery's unique space configuration and limitations.
- **To submit your work, send high-resolution images in JPEG format on a CD (include this application and write your contact information directly on the CD) or upload your formatted images to our website's Apply page at: www.boulderartsandcrafts.com/apply**
- We do not accept physical samples of artwork unless specifically requested by the review committee. **NOTE: Include a self-addressed, stamped envelope so we can reply and return your materials.**

WHEN TO APPLY

The deadline for applications is the first Friday of each month listed below:

- Pottery:** Applications reviewed in **April, October**
- Jewelry:** Applications reviewed in **March, September**
- Other:** Applications reviewed in **January, February, April, May June, July, August, October, November** (no review in December)

WHAT TO EXPECT AFTER APPLYING

- You will receive one of the following outcomes within a week of your review:
- Your materials are returned if we are unable to accept your work.
 - A request to keep your materials on file to possibly fill future openings.
 - An invitation to show 3-5 physical pieces of your work for further review.
 - An invitation to consign a body of your work in the gallery.

CONSIGNMENT APPLICATION FORM

Name: _____ Date: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Phone1: _____ Phone2: _____
 Email: _____
 Website: _____

Briefly describe your work: _____

What is the retail price range of your work? _____

Are you currently working full time on your art? _____

How long have you been working with this medium? _____

Are any parts of your artwork manufactured? If yes, please explain: _____

Do you employ a staff in the production of your work? If yes, what do they do? _____

List any other galleries or shops currently representing you. _____

DESCRIPTION OF IMAGES

Object	Dimensions	Materials/Techniques	Retail
1.			\$
2.			\$
3.			\$
4.			\$
5.			\$

APPLICATION CHECKLIST

- ✓ Your application is fully completed and legible (please print clearly).
- ✓ JPEG Images on CD are identified with names, and numbers corresponding to the descriptions above. **Directions for internet submission are on our site.**
- ✓ A self-addressed, stamped business envelope with adequate postage (usually two stamps) is included for the return of your materials.
- ✓ Mail or hand deliver your application to our Pearl Street Mall address:
Boulder Arts & Crafts Gallery / 1421 Pearl Street / Boulder, CO 80302

Completed applications must be received by the first Friday of the month. Note the months listed on the previous page for pottery and jewelry applications. You will be notified of the Committee's decision within two weeks of your review.